



The European Money Markets Institute has vacant positions of:

Benchmark Officers

The European Money Markets Institute is recruiting Benchmark Officers with expertise in money markets for its Operations Unit. The position is full-time and located in Brussels (not remote); the current recruitment campaign covers both permanent and temporary positions.

About the European Money Markets Institute

The European Money Markets Institute develops and administers robust benchmarks, such as EURIBOR, that are essential for financial markets and the broader economy.

- We believe that harmonised and transparent money markets are key for funding the economy. This brings up economic stability and growth which, in turn, increase society's resilience.
- We act as a trusted partner with a strong sense of ethics.
- We are an international non-for-profit association working for the public good by facilitating the smooth functioning of euro money markets and fostering their further integration.
- We promote labels, such as STEP, standards, and practices that enable harmonised access to markets.
- We explore new initiatives, such as fallback rates, to answer market needs.
- We are a committed and open-minded multinational team which provides a diversity in expertise, ensuring transparency, excellence, and integrity.

The European Money Markets Institute was founded in 1999 – along with the introduction of the euro – by the national banking associations of the Member States of the European Union. Based in Brussels, the Institute has Europe anchored in its DNA.

Position specifications

Your team

You will be part of the Operations Unit and report to its Head of Unit.

The Operations Unit is responsible for all activities related to the provision of our product lines, which currently consist of the EURIBOR benchmark and the STEP market label.

These activities encompass: the design and development of existing or new products; their governance, quality control, as well as their distribution.

Furthermore, the Operations Unit implements internal operational processes, oversees outsourced processes, and interacts with contributing panel banks.

Your role	<p>As part of a team of Benchmark Officers, you will:</p> <ul style="list-style-type: none"> • Control, monitor and/or implement the daily data collection, calculation, and publication processes of our benchmarks; • Foster the Unit's capacities to monitor, analyse and report on conjunctural developments and structural trends in money markets, focusing in particular on how such developments can impact EURIBOR or STEP; • Support structural work ensuring the long-term sustainability of EURIBOR including methodology reviews; • Monitor the implementation of the benchmarks governance frameworks and ensure that benchmarks operations are in line with regulatory and supervisory requirements and recommendations.
Your qualifications and experience	<p>You have the following qualifications and experience:</p> <ul style="list-style-type: none"> • Master's degree (or bachelor's degree plus 2 years of relevant experience) in Finance, Economics, Business Administration, or another relevant field; • First experience related to money markets gained for example in a bank or corporate treasury, an ALM function or related to asset-management; • Advanced knowledge of MS Office, in particular Word, Excel and Power Point; • Advanced command of English, both written and oral, ideally experience in drafting public consultation(s) and/or reports. <p>Assets for this position:</p> <ul style="list-style-type: none"> • Previous experience related to (EU) financial benchmarks; • Work experience in an international environment or with an international base of stakeholders.
Your skills	<p>You demonstrate the following skills:</p> <ul style="list-style-type: none"> • You rely on sound analytical thinking to approach complex information; • You are able to apply innovative approaches to tackle challenges; • You have strong organisational skills, and are able to design, implement and coordinate efficient, effective, and robust business processes; • You systematically focus on accuracy and quality, also under tight deadlines;
Your behavioural attributes	<p>You commit to implement the following behavioural attributes:</p> <ul style="list-style-type: none"> • In the European Money Markets Institute, people are evolving in a trusted environment, working together, and supporting each other in order to achieve the same common goals; • We favour the debate of ideas in a respectful manner stimulating a constant strive for innovation; • We focus on continuous learning and development; • We are accountable and oriented towards results.
We offer	<ul style="list-style-type: none"> • The advantage of a small organisation fostering a collaborative, dynamic and international environment; • Contributing to challenging work assignments; • Possibilities for developing your expertise, including professional trainings; • Benefiting from flexible working time and homeworking possibilities;

- A competitive and attractive compensation and benefits package, including a group insurance.

To apply, send your complete application (including a letter of motivation, your CV, salary expectations and availability) at recruitment@emmi-benchmarks.eu