



The European Money Markets Institute has a vacant position of:

Risk Officer

The European Money Markets Institute is recruiting a Risk Officer. The position is a 2-year contract, full-time, and located in Brussels.

About the European Money Markets Institute

The **European Money Markets Institute** develops and administers robust benchmarks, such as EURIBOR, that are essential for financial markets and the broader economy.

- We believe that harmonised and transparent money markets are key for funding the economy. This brings up economic stability and growth which, in turn, increase society's resilience.
- We act as a trusted partner with a strong sense of ethics.
- We are an international non-for-profit association working for the public good by facilitating the smooth functioning of euro money markets and fostering their further integration.
- We promote labels, such as STEP, standards, and practices that enable harmonised access to markets.
- We explore new initiatives, such as fallback rates, to answer market needs.
- We are a committed and open-minded multinational team which provides a diversity in expertise, ensuring transparency, excellence, and integrity.

The European Money Markets Institute was founded in 1999 – along with the introduction of the euro – by the national banking associations of the Member States of the European Union. Based in Brussels, the Institute has Europe anchored in its DNA.

Position specifications

Your team

You will work in close collaboration with the Senior Risk Officer to carry out the roles and duties of EMMI's Risk Function, under direct reporting of the CEO.

The Risk Function, with the Compliance Function, is a second line of defence challenge function. It collaborates with the Management and other Units in managing EMMI's risks (strategic, operational, reputational, ...).

Your role	<p>As a Risk Officer, and as part of the Institute’s Risk function, you will support the Senior Risk Officer in:</p> <ul style="list-style-type: none"> • Implementing, reviewing – as necessary – and maintaining the Institute’s risk management processes; • Identifying, assessing and monitoring current and potential risks that might affect the Institute; • Supporting the implementation of specific control frameworks such as outsourcing, IT, cybersecurity, etc; • Producing timely, accurate and complete risk reports tailored to the relevant audience (Management team, Audit & Risk Committee, Board of Directors); • Defining, compiling and monitoring KRIs; • Maintaining and keeping up to date the risk register; • Participating in risk testing campaigns; • Coordinating internal audit matters; • Providing secretariat to the Audit & Risk Committee (meeting organisation and preparation, minutes, ...).
Your qualifications and experience	<p>You have the following qualifications and experience:</p> <ul style="list-style-type: none"> • Master’s degree (or bachelor’s degree plus 3 years of relevant experience) in Risk Management, Engineering, Economics, Business Administration, or another relevant field; • Good IT skills: knowledge of MS Office; • Advanced command of English, both written and spoken. <p>Assets for this position:</p> <ul style="list-style-type: none"> • Previous experience or training in operational risk management or audit; • Experience in JIRA or similar software is a plus.
Your skills	<p>You demonstrate the following skills:</p> <ul style="list-style-type: none"> • You rely on sound analytical thinking to approach complex information; • You are able to apply innovative approaches to tackle challenges; • You have good organisational skills, and are able to design, implement and coordinate efficient, effective, and robust business processes; • You systematically focus on accuracy and quality, also under tight deadlines; • You have good follow-up skills with meticulous attention to detail and ability to multi-task.
Your behavioural attributes	<p>You commit to implement the following behavioural attributes:</p> <ul style="list-style-type: none"> • In the European Money Markets Institute, people are evolving in a trusted environment, working together, and supporting each other in order to achieve the same common goals; • We favour the debate of ideas in a respectful manner stimulating a constant strive for innovation; • We focus on continuous learning and development; • We are accountable and oriented towards results.

We offer

- The advantage of a small organisation fostering a collaborative, dynamic and international environment;
- Contributing to challenging work assignments;
- Possibilities for developing your expertise, including professional trainings;
- Benefiting from flexible working time and homeworking possibilities;
- A competitive and attractive compensation and benefits package, including a group insurance.

To apply, send your complete application (including a letter of motivation, your CV, salary expectations and availability) at recruitment@emmi-benchmarks.eu before Monday 13 June 2022.