

Benchmarks Officer

The [European Money Markets Institute](https://www.emmi-benchmarks.eu) is seeking to recruit a Benchmarks Officer who will be responsible for contributing to the implementation and oversight of the benchmarks provisions, ensuring and maintaining their quality, as well as participating to the design and development of new products.

About us

The European Money Markets Institute (EMMI) is an international, non-for-profit association based in Brussels. It develops and administers financial benchmarks, including Euribor. EMMI also contributes to market standards and industry dialogue through dedicated forums.

Our mission

EMMI is dedicated to supporting the smooth functioning and integration of European money markets. It does so by administering trusted benchmarks, driving market efficiency, and supporting a more resilient European financial system.

Our values

Transparency: We promote openness and clarity in all our activities.

Harmonisation: We support the alignment of standards and practices across markets.

Integrity: We act with independence, accountability and a strong sense of ethics.

Operational excellence: We strive for the highest quality in our outputs through robust, resilient and efficient processes.

More info: www.emmi-benchmarks.eu

Position specifications

Your team	You will be part of the Operations Unit and report to its Head of Unit. The Operations Unit is responsible for all activities related to the provision of our product lines, which currently consist of the euro zone's most important critical financial benchmark EURIBOR, its fallback rate EFTERM and the commercial paper market label STEP. These activities encompass: the design and development of existing and new products; their governance, quality control, as well as their distribution. Furthermore, the Operations Unit implements internal operational processes, oversees outsourced processes, and interacts with contributing panel banks. Finally, the Operations Unit also monitors, analyses and reports on conjunctural and structural developments in money markets, in particular in the euro area.
Your role	The position is permanent, full-time and based in Brussels. You will: Contribute to: • Controlling, monitoring and/or implementing the daily collection, calculation and publication processes of EMMI's benchmarks • Controlling, monitoring and continuously enhancing the quality of the benchmarks; designing and performing regular data quality checks • Maintaining and developing supporting systems • Identifying, designing and developing new products • Contributing to projects run to achieve EMMI's strategic objectives.

	Be responsible for: • Monitoring and reporting on developments in the European money markets and commercial paper markets • Drafting relevant reports on EURIBOR and EFTERM developments • Performing data analysis in the ongoing monitoring and scheduled review of the EURIBOR methodology • Leading some of the Operations Unit projects.
Your qualifications and experience	You have the following qualifications and experience: • A Master's degree, or a Bachelor's degree plus 5 years of relevant experience, in Finance, Economics, Business Administration, Law or another relevant field; • 2 years of professional experience in a role involving financial market analysis, benchmark operations, data analytics, or related activities within the financial sector; • Advanced knowledge of MS Office, in particular Word, Excel and PowerPoint; • Experience working with large datasets; • Experience with programming languages such as SQL, R or Python; • Experience using visualisation tools such as Tableau; • Excellent command of English and another EU language, both oral and written.
Your skills	You demonstrate the following skills: • Proactive mindset with a strong sense of ownership and accountability • Excellent problem-solving skills and attention to detail • Ability to manage and lead projects and workstreams simultaneously • Ability to develop well-structured policies, procedures and technical documentation • Effective communication skills, with the ability to report and document activities in a clear and concise manner • Ability to work both independently and collaboratively within a team • Strong analytical skills to assess complex market, data and benchmark-related issues and propose pragmatic solutions.
Your behavioural attributes	You commit to implement the following behavioural attributes • Teamwork: we work in an environment of trust, encouraging open exchange of information and value the debate of ideas. We support each other in order to achieve our common goals. • Accountability: we stand accountable for our actions and decisions, and we are responsible for their outcomes and consequences. We hold ourselves and each other accountable for our contributions and conduct. We act in a pro-active manner. • Results orientation: we focus on achieving effective results through timely delivery and well-executed actions. We take pride in the quality of our work and strive to meet high standards in everything we do. • Learning and developing: we actively seek to grow our knowledge and skills and capabilities, embracing opportunities to learn, adapt and evolve. • Open to change: we are open to change by challenging the status-quo, and embracing new ways of working that help us grow, acting for the long-term good of our organisation.

Benchmarks Officer – Apply Now!

Are you ready to take the next step in your career? Join our dynamic team at EMMI as a Benchmarks Officer. If you are seeking an impactful role in a collaborative and engaging environment, we look forward to receiving your application.

How to Apply

Send your application to recruitment@emmi-benchmarks.eu . Please include:

- **Your CV**
- **A motivational letter including salary expectations**
- **Two references**

Please note that only shortlisted candidates will be contacted. Incomplete applications cannot be considered.

Application Deadline

Submit your complete application by Friday, 25 September 2026 to be considered for this role.

Interview Process

Shortlisted candidates will be notified by Monday, 28 September 2026.

First-round interviews will be held via Teams or in person between 29 September and 2 October.

Candidates progressing to the next stage will complete a personality test and prepare a presentation on a topic provided by us.

Second-round interviews will take place in person at the EMMI Office (56, Avenue des Arts, 1000 Brussels) on 12 and 13 October.

Take the next step in your career with EMMI—apply today!